

Memo. No. 274/Computer No: 392718/File No: WBTDCL-14/3/2021-TA(WBTDCL)-WBTDCL Dated: - 28.12.2021

NOTICE INVITING TENDER

Notice Inviting Tender No.35/SE(North)/WBTDCL of 2021-22(2nd call)

Superintending Engineer WBTDCL invites Tender for the work detailed in the table below.

1.	Name of The Work.	:-	Supplying of Furnitures and allied items at Pilkhana, Gajoldoba Mega Tourism Hub in Jalpaiguri District."
2.	Contractor eligible to submit the tender.	:-	See ANNEXURE - 'A'.
3.	Estimated Amount put to Tender.	:-	See ANNEXURE - 'A'.
4.	Earnest Money.	:-	See ANNEXURE - 'A'.
5.	Start Date and time of receipt of Application for seeking permission and tender paper issue.	:-	19 .01.2022 upto 12:00 hours.
6.	Last Date and time limit for receipt of Tender.	:-	31 .01.2022 upto 15:00 hours.
7.	Date and time for opening of Technical Bid	:-	02 .02.2022 after 15:30 hours.
8.	Date and time for opening of tender for Financial Bid	:-	To be Informed latter

- Intending tenderer may apply with self-attested photocopies of all credentials and other relevant documents for participating in the N.I.T to the Superintendent Engineer WBTDCL Ltd. Intending tenders will obtain N.I.T documents, documents of special terms of conditions, printed tender form B.O.Q etc. from Office of General Manager (North), WBTDCL, Mainak Tourist Lodge, Mallaguri, Pradhannagar. Earnest Money may be deposited through Demand Draft / Pay Order issued from any nationalized bank in favor of the "**West Bengal Tourism Development Corporation limited**" should be submitted physically to the Office of WBTDCL under sealed cover during dropping of Tender. The successful tender will have purchase formal tender from and other relevant documents from the official of the Superintendent Engineer of the WBTDCL Ltd. at the time of formal agreement.
- Both **Technical bid and Financial Bid** are to be submitted concurrently during submission of **Tender in a sealed envelope in the drop box kept in the chamber of the Superintending Engineer (North),WBTDCL, Siliguri.**
- The **Financial Offer** of the prospective Tenderer will be considered only if the Tenderer qualifies in the Technical Bid. The decision of the **Superintending Engineer , WBTDCL** will be final and binding on all concerned and no challenge against such decision will be entertained.
- In case of inadvertent typographical mistake found in the Specific Price Schedule of Rates i.e. Bill of Quantity (BOQ), the same will be treated as to be so corrected as to conform with the prevailing relevant Schedule of Rates and/or Technically Sanctioned Estimate.
- Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of Running Bill stands at least 30% (thirty percent) of the tendered amount. Provisions in Clause(s) 7, 8 & 9 contained in W.B. Form No. 2911(ii) so far as they relate to quantum and frequency of

payment is to be treated as superseded.

6. **Cost of Tender Documents:** As per Notification of the Government of West Bengal the intending tenderers shall not have to pay the cost of tender documents for the purpose of participating in tender processing.
The successful Bidder / Tenderer must paid the Tender Cost at the time of Formal Tender Agreement.
7. **Earnest Money:** The amount of Earnest Money is to be submitted in the shape of Demand draft/Bank Draft/Pay Order of any Nationalized Bank drawn in favor of the **"West Bengal Tourism Development Corporation Limited"** payable at **Kolkata** against the work at the time of dropping the tender.
8. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting the offer with full satisfaction. The cost of visiting the site shall be at their own expense.
9. The intending Bidders should clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Corporation. The **Superintending Engineer (North), WBTDCL** reserves the right to reject or accept any or all the offer(s) without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
10. **Refund of EMD:** The Earnest Money of all the unsuccessful Tenderers deposited in favor of **"West Bengal Tourism Development Corporation Limited"** along with the Tenders will be refunded by the Superintending Engineer, WBTDCL on receipt of application from Tenderers.
11. The intending tenderers are required to quote the rate and **to drop the tender papers with BOQ, NIT etc. in a sealed envelope kept in the chamber of the Superintending Engineer(North), WBTDCL in this office.**
12. Contractor shall have to comply with the provisions of (a) the contract labor (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 and any other notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
13. During the scrutiny, if it comes to the notice of the tender inviting authority that the credential(s) and/or any other paper(s) of any bidder is / are incorrect/ manufactured/ fabricated, that bidder(s) will not be allowed to participate in the tender and that application will be rejected outright.
14. The **Superintending Engineer (North), WBTDCL** reserves the right to cancel the N.I.T. or issue corrigendum notices to the NIT due to unavoidable circumstances and no claim in this respect will be entertained.
15. Before issuance of the work order, the tender inviting authority may verify the credential(s) and/or other document(s) of the lowest tenderer, If found necessary. After verification, if it is found that the document(s) submitted by the lowest tenderer is/are either manufactured or false, the work order will not be issued In favor of the said Tenderer.

16. If any discrepancy arises between two similar clauses on different notification(s), the clause as stated in later notification will supersede the former one in the following sequence:
(a) tender Form & (b) NIT

17. Printed Schedule of Rates applicable for execution of the work	:	Market Rate.
18. With whom the acceptance of the tenders vest	:	Superintending Engineer, WBTDCL

Intending tenderers are **required to submit attested photocopies of valid Income Tax certificate, valid partnership deed (in case of partnership firm), current Professional Tax Deposit Challan / Professional Tax Clearance Certificate, PAN Card, GST, Trade License from the respective Municipality, Panchayet etc. [Non statutory documents]**

Earnest Money in the shape of **Demand Draft/Pay order/Bank draft payable to the "West Bengal Tourism Development Corporation Limited"** must be submitted by the Contractors.

The intending tenderer is required to quote the rate in figures as well as in words as percentage above / below than or at par with the relevant price schedule of rates.

Conditional / incomplete tender will not be entertained.

Issuance of work order as well as payment will depend on availability of fund and no claim whatsoever will be entertained for delay of Issuance of work order as well as payment, if any. Intending tenderers may consider this criterion while quoting their rates.

If any tenderer withdraws his offer before acceptance or refuse within a reasonable time without giving any satisfactory explanation for such withdrawals, he shall be disqualified from submitting tender to this Office for a minimum period of 1 (one) year.

i.) 5% (Five Percent), in all other cases.

ii) 2% (Two Percent), Income Tax of the cost of construction work will be deducted from the bills.

Cess @ 1% (One Percent) of the cost of construction works will be deducted from the bills of the contractor.

iv) Refund of Security Deposit :

a) Repair and Maintenance Works – After completion of 3(Three) Month.

Successful Tenderers will be required to obtain valid Registration Certificate & Labour License from respective Regional Labour Offices where construction work by them are proposed to be carried out as per Clauses u/s 7 of West Bengal Building & other Construction Works' Act, 1996 and u/s 12 of Contract Labour Act.

Power of Attorney holders are not allowed to sign Tender Documents unless otherwise approved by Government.

Clause-25 of the conditions of contract of the West Bengal Form No. 2911(i)/2911(ii) may be treated to be omitted and there is no provision for arbitration for resolution of disputes that may arise out of the contracts to be entered into by the Department with the contractors for the purpose of carrying out execution of public works as per G.O No. 558/SPW dated 13-12-2011 of P.W.D.

Successful tenderers will be required to observe the following conditions strictly:

- a) Employees' Provident Fund and Miscellaneous Provisions Act, 1952 and Employees State Insurance Act, 1948 should be strictly adhered to wherever such Acts become applicable.
- b) Minimum wages to the workers shall be paid according to the rates notified and/or revised by the State Government from time to time under the Minimum Wages Act, 1948 in respect of scheduled employments, within the specified time as per law. Payment of bonus, wherever applicable, has to be made.
- c) Adequate safety and welfare measures must be provided as per the provisions of the Building and other Construction Workers' (Regulation of Employment & Conditions of Service) Act, 1996 read with West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Rules, 2004.
- d) All liabilities arising out of engagement of workers are duly met before submission of bills for payment.

If there is any violation of any or all the relevant above criterion during execution of the job, it will render the concerned agencies ineligible for the work then and there or at any subsequent stage as may be found convenient.

e) The personnel to be provided by the agency at site shall possess requisite **valid supervisory certificate for lift operation and electrical maintenance & original work** which the Superintendent Engineer, WBTDCL may ask for verification at any time during the period of contract.

INSTRUCTION TO BIDDERS

SECTION – A

1. General guidance for Tendering

Instructions/ Guidelines for tenders for offline of the tenders have been annexed for assisting the contractors to participate in Tendering.

1. Participation in more than one work

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

2. Submission of Tenders

General process of submission:- Tenderers are to be submitted their tenders physically to the tender box in two sealed envelope at a time for each work, one in Technical Proposal & the other is Financial Proposal on the prescribed date & time within a single sealed cover.

A. Technical proposal

A-1. Statutory Cover file Containing

i.) Demand Draft/ bankers Cheque /Pay order towards earnest money (EMD) as prescribed in the NIT.

ii.) Tender form, NIT, BOQ and corrigendum if any.

A-2. Non statutory / Technical Documents

- i. Up to Date Professional Tax (PT) deposit receipt challan for the financial, Professional Tax clearance certificate
- ii. Pan Card,
- iii. Up to Date IT returns.
- iv. GST certificate and last GST return.
- v. Trade License & Registration Certificate under Company Act. (if any).
- vi. Registered Deed of partnership Firm/ Article of Association & Memorandum.
- vii. Power of Attorney (For Partnership Firm/ Private Limited Company, if any)
- viii. Requisite Credential Certificate for completion of at least one similar nature of work under the authority of State/ Central Govt. having a magnitude of at least 40 (forty) percent of the Estimated amount put to tender during the last 3 (three) years prior to the date of issue of this NIT is to be furnished.

Special Clause:-

1. The intending firm must have one graduate engineer or one Diploma engineer, having experience in the relevant field.
2. Organization (Bidder) must have own/arranged laboratory (in support of claim, documents must be submitted) with arrangement for test mentioned BOQ.

Failure of submission of any of the above mentioned documents will render the tender liable to be rejected for both statutory & non statutory cover.

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGE IN THE FOLLOWING MANNER

"Submit Non Statutory Documents" to send the selected documents to Non-Statutory envelop.

Sl. No.	Category Name	Sub Category Description	Details
A.	CERTIFICATES	CERTIFICATES	1. GSTIN certificate with last return. 2. PAN 3. P. Tax (Certificate, Challan Latest) 4. IT return (Up to Date)
B.	Company Details	Company Details - I	1. Proprietorship Firm (Trade License) 2. Partnership Firm (Partnership Deed, Trade License) 3. Society (Society Registration copy, Trade License) 4. Power of attorney 5. Trade License 6. Electrical license and SCC License.
C.	Credential(In applicable cases)	Credential	1. Similar nature of work done & completion certificate issued by competent authority which is applicable for eligibility (40% of tender amount).

Opening of Technical proposal:-

- I) Technical proposals will be opened by the **Superintending Engineer , WBTDCL** or his authorized representative.
- II.) Intending tenderers may remain present if they so desire.

Opening of Financial proposal:-

- I) The financial proposal should contain the following documents in one cover (envelop) i.e. BOQ, Tender form the contractor is to quote the rate in the manner (Above/ Below/ At par) in the space marked for quoting rate in the Tender form and submit the tender form in the tender box kept in the chamber of the **Superintending Engineer(North) ,WBTDCL** in this office duly signed by the contractor.


Superintending Engineer
West Bengal Tourism Development Corporation Limited

Memo. No. 274 /Computer No: 392718/File No: WBTDCL-14/3/2021-TA(WBTDCL)-WBTDCL Dated: - 28.12.2021

Copy forwarded for kind information and necessary action to:-

- 1) The Managing Director, WBTDCL, Kolkata.
- 2) The P.S to HMOS, Tourism Department, Kolkata.
- 3) The P.S. to Principal Secretary, Tourism Department, Kolkata.
- 4) The General Manager(North), WBTDCL
- 5) The Executive Engineer (Civil), WBTDCL
- 6) Sri RatanDebnath, DBA, Tourism Centre WBTDCL, Kolkata with request to upload in WBTDCL website.
- 7) Publicity -I, WBTDCL, Kolkata.
- 8) Publicity-I, Tourism Department, Kolkata.
- 9) Notice Board
- 10) Office Copy


Superintending Engineer
West Bengal Tourism Development Corporation Limited

ANNEXURE-A

NIT No:- 35/SE(North)/WBTDCL of 2021-22(2nd call)

SL. No.	Name of the work	Estimated Amount put to Tender(Rs.)	Earnest Money @2% (Rs.)	Cost of Agreement Documents (Rs.)	Period of completion	Eligibility of Bidder
1.	Supplying of Furnitures and allied items at Pilkhana, Gajoldoba Mega Tourism Hub in Jalpaiguri District.	1,36,758.00	2735.00	400.00	7 days	Bonafied Bidder as specified in this NIT


Superintending Engineer

West Bengal Tourism Development Corporation Limited

BOQ**Estimate for : Supplying of Furnitures and allied items at Pilkhana, Gajoldoba Mega Tourism Hub in jalpaiguri District.**

Sl No.	Descriptions of item	Rate	Quantity	Amount
1	Bunk Bed. (1" MS Pipe with 12 mm waterproof ply).	11800.00	4.00	47200.00
2	Double Bed. (Stainless Steel Structures ,19 mm waterproof ply).	16500.00	1.00	16500.00
3	Pillow.	237.29	16.00	3796.64
4	Bed sheet.	400.00	16.00	6400.00
5	Mattress.	4200.00	10.00	42000.00
Sub-Total =				115896.64
GST 18%=				20861.39
Total=				136758.03
Say Grand Total =				136758.00

I / We agree to carry out the above mentioned work above/at per/below _____
 (Rupees _____
 _____) of the project including all taxes and charges.

Date -
 Place-

 (Signature and name of the Tenderer/bidder with stamp)